

Uganda Electronic Visa/Permit Application Process <https://visas.immigration.go.ug>

Make application 4 to 6 Weeks before trip. READ THIS ENTIRE DOCUMENT BEFORE YOU START. Three digital documents must be upload! **Passport bio-data page ! Recent Passport Size Photo** and! **Yellow Fever page of PHS Form 731**, International Certificate of Vaccination (examples page 4) in PDF, JPEG, PNG or BMP formats, each between 5 & 250 KB. Files are uploaded in step 3, but it is wise to have them ready. **See also the SUPER CRITICAL Note in Section 5, page 3,**


1 Application Type - Select Category

- Visa or permit type: **Visa**
- Category: **Ordinary/Tourist**
- Subcategory: **Single Entry**

2 Fill in Form (Most sample answers below assume a USA point of origin, adjust for your own country)

- Given names: (first & middle) **exactly** as on Passport (**note**: John Q Doe & John Quincy Doe **are not a match** and will cause issues)
- Surname: Your last (family) name
- Date of Birth: **Day/Month/Year** via drop down menu (best to select year, then month, and last day)
- Gender: Female or Male, drop down selector
- Marital Status: drop down list to select
- Name of Spouse(s) list "deceased" or "divorced" as appropriate
- Current nationality: USA or whatever your nationality is
- Do you have dual nationality: Yes or No
- If you have a former nationality there is a drop down file to select second country, or just leave blank
- Place of birth (City and State) - Separate box for country later on form
- Immigration status in country of residence (drop down box & most likely you will select **Citizen**)
- Country of birth (drop down file to select)
- Country of residence USA or wherever you live
- City of residence (city, state & zip code)
- Current residential address (street & number)
- Phone number (international format, **+18501234567** no dashes or dots, + = International, then your **country code**)
- Email - enter your email twice (this is also a good time to add mail@immigration.go.ug to your email address book)
- Passport Type: (drop down file to select) **Ordinary Passport**
- Issuing Country: USA or whatever appears on your passport
- Place of Issue: US Department of State or wherever
- Date of issue (again day/month/year but there is a drop down menu)
- Date of expiry (ditto)
- Previous (expired) Passport Numbers if you have any, if none enter **None**
- Do you have children **endorsed on your passport** accompanying you? Most likely: **No**
- Contact in Uganda: ACTI folks = **Rashid Luswa, 0772406118** (others will need their own group contact info)
- Travel history: countries you have visited, not those your flights stopped in along the way, if none enter **None**
- Purpose of visit - drop down file, select **Other** and then an explanation block opens and I add (return humanitarian and missionary trip to follow up on work in Uganda since 1992 -for me) other statements that have proven effective are, "joining team on return humanitarian and mission work" but increasingly they will ask for an invitation/ministry letter
- Date of arrival - drop down menu
- Point of entry - drop down menu, select **Entebbe**
- Duration of stay requested: **Number** only here (next block you select: days, months or years)
- Have you been denied a Visa before (not stated but it means by any country) ?
- Have you been deported before (again, by any country)?
- Have you been convicted in any country?
- Are there any criminal proceedings against you (again, in any country)?
- Are you suffering from any infectious, contagious or mental illness?

G I confirm that all information provided in this form is accurate and valid
(Check the box as above and the one for " I'm not a robot") ➡

I'm not a robot 
reCAPTCHA
Privacy - Terms

3 Add Digital Documents (see examples page 3)

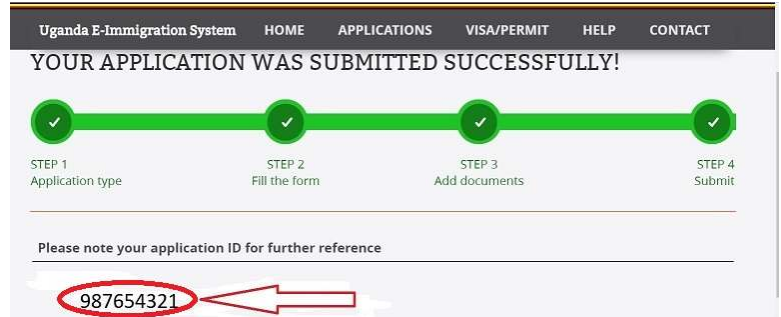
Here you upload the three digital files, each between 5 & 250 Kbs. (I tried a 255 Kbs file and it was rejected)

- Passport bio-data and signature pages
- Recent passport size photo of yourself (FYI - US Passport photo rules now prohibit eye glasses)
- Yellow Fever page of PHS 731 (Make sure your name is printed and that you have signed the page)
- Increasingly folks are getting an "Application Deferred" notice and must upload an invitation letter

4 Submit

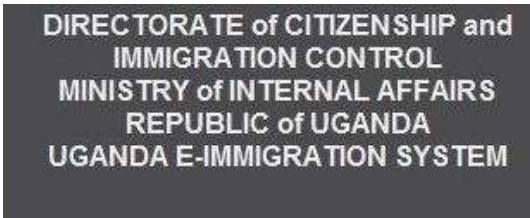
When form is complete, click submit and the block to the right will display. **Print page or COPY NUMBER as it is REQUIRED to check application status.** They provide <https://visas.immigration.go.ug/#/forgot> if number is lost, but this path has been problematic. **This and rejected international Credit Card charges cause more problems than all others combined.**

You will receive a confirmation email (example below) so make sure mail@immigration.go.ug is in your address book or check spam folder. Email confirms you are in the process and provides a link to check the status of your application and repeats the number above. **PRINT THIS EMAIL.** One good development is they have added a **Cancel** option where you can clear and application and start over.



Email you receive once you file your application and the fee is paid (see step 5 below)

Subject: Application Received
Date: 8/16/2019 10:37:38 A.M. CST
From: mail@immigration.go.ug
To: Johndoe@gmail.com



Payment received

Dear: John Quincy Doe

The payment of 50.0 USD for your application Visa was successfully received in our system on the 03-01-2018.

Track the status of your application [here](#) using the following information:

Track the status of your application [here](#) using the following information:

- Application Id: 987654321
- Date of Birth: 29-04-1981
- Passport Number: . 123456789

Thank you

Check application status at <https://visas.immigration.go.ug>. Once open, in the black title bar, select **Applications**, on drop down menu select **Manage Application**. When page opens, input your ! **Application ID**, (from above)! **Passport #** and ! **date of birth** (DD/MM/YYYY). These numbers are in the *Application Received* email, sample to the left..

Then scroll to bottom, validate you are not robot, then select **CHECK APPLICATION STATUS**. When approved you will see the letter below. Print this as you **must** present at Passport Control at Entebbe Airport. **Airline may require you present this letter at check in as proof you have a Uganda visa or they may deny you boarding.** You can find your status this way much sooner than waiting to receive their email approval notice. I knew my status the next day.



DIRECTORATE of CITIZENSHIP and IMMIGRATION CONTROL
MINISTRY of INTERNAL AFFAIRS REPUBLIC of UGANDA
UGANDA E-IMMIGRATION SYSTEM



You are required to print and carry along this travel authorisation as you will be required to present it at the point of entry.

Visa

Uganda Ordinary/Tourist Visa (16 Day/s)

| | |
|------------------|---|
| Application ID : | 987654321 |
| Surname | Doe |
| Given names | John |
| Date of Birth | 04 Apr 1979 |
| Passport Number | |
| Nationality | United States |
| Issuing Country | United States |
| Date of Expiry | 31 June 2020 |
| Fees | Not paid yet, applicant has to pay: 50.0USD |



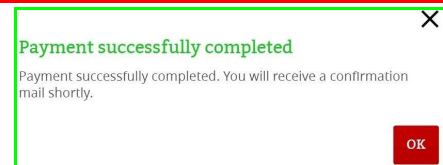
Please, be aware that with this approval letter you do not need to fill an arrival declaration card
Work Prohibited
Uganda Immigration reserves the right of admission at the point of entry.

5 Payment \$50 via Credit Card
 Online payment required via **Master Card™ or Visa™ ONLY**. Process is straight forward as any online card payment. **HOWEVER → → →**

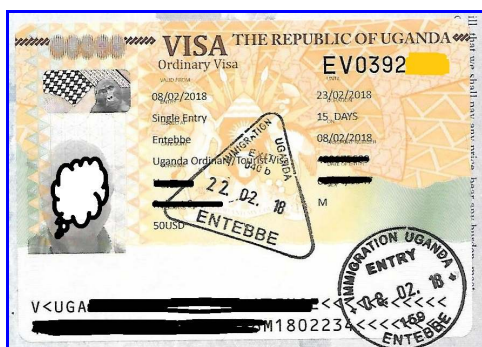
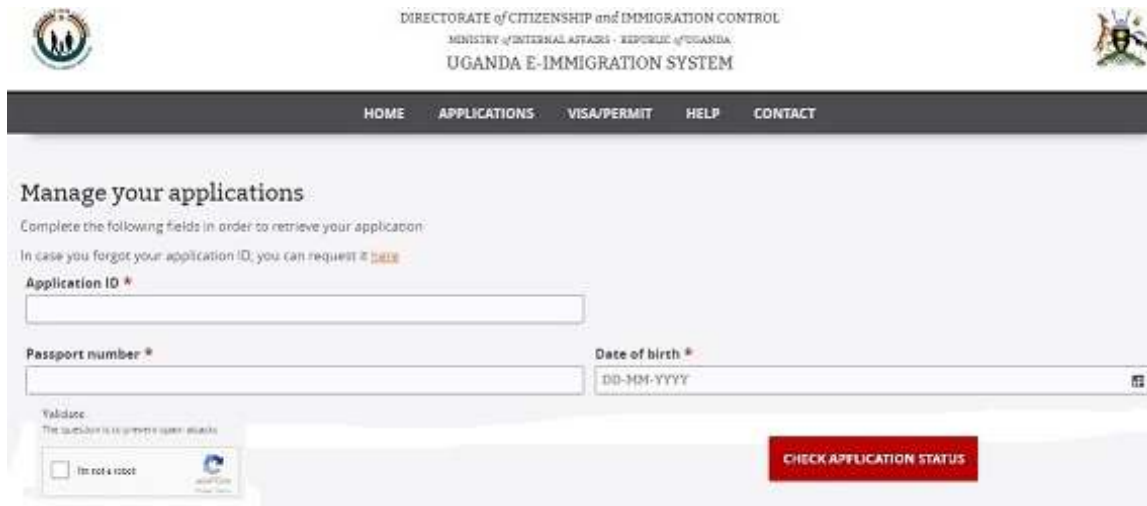
SUPER CRITICAL NOTE!!! Most need to notify their credit card company **IN ADVANCE**, stating you are preparing to use your card for an online purchase in Uganda East Africa. Ask them to please note this in your account and to approve the transaction. The charge will appear as: **UG IMMIGRATION FEES KAMPALA**. Due to fraud, many U.S. credit card companies automatically deny charges originating in Africa without prior notice. This, and failure to write down application ID # (step 4), are the two big problem creators in this process.

When you call your credit card company, you may also ask them to place in your record that you will be traveling internationally on certain dates. I always add a couple of days to the return date to allow for a possible airline delay.

When your successful payment is received, you will see the screen to the right. The total fee charged to your card will be \$51.50 as there is a an additional \$1.50 convenience fee.



Once process is complete, you can check application status at <https://visas.immigration.go.ug/> select **Applications**, then **Manage Applications**, screen below appears. Enter you ID # (from step 4), Passport # and DOB, check I'm not a robot and after a short wait, your approval progress will display. If your application is not yet approved, a screen acknowledging it is in process appears. It has a red square with **BACK** and a black square with **CANCEL**. **Do not click cancel as it cancels the entire application**. Just X out the page.



Sample Ugandan Entrance Visa

- ! Not certain if it is routine, but I received an email on expiration date informing me the visa had expired but the trip was over anyway.
- ! There is a "Cancel" button that clears your application to start over. If \$50 fee already paid, you lose it. Cancel when some glitch occurs and you cannot move forward or backwards.

Full page self-adhesive, with photograph, Circle stamp at Entrance, Triangle at Exit

