

Uganda Electronic Visa/Permit Application Process <https://visas.immigration.go.ug>

Make application 4 to 6 Weeks before trip. READ THIS ENTIRE DOCUMENT BEFORE YOU START. Three digital documents must be upload • **Passport bio-data page** • **Recent Passport Size Photo** and • **Yellow Fever page of PHS Form 731**, International Certificate of Vaccination (examples page 4) in PDF, JPEG, PNG or BMP formats, each between 5 & 250 KB. Files are uploaded in step 3, but it is wise to have them ready. **See also the SUPER CRITICAL Note in Section 5, page 3,**

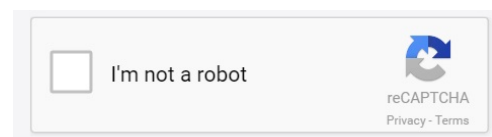
1 Application Type - Select Category

- Visa or permit type: **Visa**
- Category: **Ordinary/Tourist**
- Subcategory: **Single Entry**

2 Fill in Form (Most sample answers below assume a USA point of origin, adjust for your own country)

- Given names: (first & middle) **exactly** as on Passport (**note**: John Q Doe & John Quincy Doe **are not a match** and will cause issues)
- Surname: Your last (family) name
- Date of Birth: **Day/Month/Year** via drop down menu (best to select year, then month, and last day)
- Gender: Female or Male, drop down selector
- Marital Status: drop down list to select
- Name of Spouse(s) list "deceased" or "divorced" as appropriate
- Current nationality: USA or whatever your nationality is
- Do you have dual nationality: Yes or No
- If you have a former nationality there is a drop down file to select second country, or just leave blank
- Place of birth (City and State) - Separate box for country later on form
- Immigration status in country of residence (drop down box & most likely you will select **Citizen**)
- Country of birth (drop down file to select)
- Country of residence USA or wherever you live
- City of residence (city, state & zip code)
- Current residential address (street & number)
- Phone number (international format, **+18501234567** no dashes or dots, + = International, then your **country code**)
- Email - enter your email twice (this is also a good time to add mail@immigration.go.ug to your email address book)
- Passport Type: (drop down file to select) **Ordinary Passport**
- Issuing Country: USA or whatever appears on your passport
- Place of Issue: US Department of State or wherever
- Date of issue (again day/month/year but there is a drop down menu)
- Date of expiry (ditto)
- Previous (expired) Passport Numbers if you have any, if none enter **None**
- Do you have children **endorsed on your passport** accompanying you? Most likely: **No**
- Contact in Uganda: ACTI folks = **Rashid Luswa, 0772406118** (others will need their own group contact info)
- Travel history: countries you have visited, not those your flights stopped in along the way, if none enter **None**
- Purpose of visit - drop down file, select **Other** and then an explanation block opens and I add (return humanitarian and missionary trip to follow up on work in Uganda since 1992 -for me) other statements that have proven effective are, "joining team on return humanitarian and mission work" but increasingly they will ask for an invitation/ministry letter
- Date of arrival - drop down menu
- Point of entry - drop down menu, select **Entebbe**
- Duration of stay requested: **Number** only here (next block you select: days, months or years)
- Have you been denied a Visa before (not stated but it means by any country) ?
- Have you been deported before (again, by any country)?
- Have you been convicted in any country?
- Are there any criminal proceedings against you (again, in any country)?
- Are you suffering from any infectious, contagious or mental illness?

- I confirm that all information provided in this form is accurate and valid (Check the box as above and the one for " I'm not a robot") ➡



3 Add Digital Documents (see examples page 3)

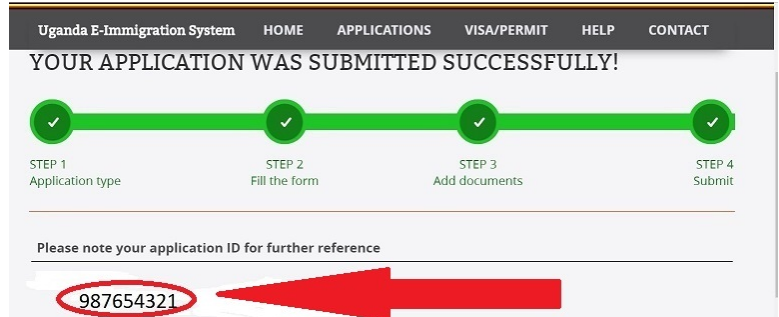
Here you upload the three digital files, each between 5 & 250 Kbs. (I tried a 255 Kbs file and it was rejected)

- Passport bio-data and signature pages
- Recent passport size photo of yourself (FYI - US Passport photo rules now prohibit eye glasses)
- Yellow Fever page of PHS 731 (Make sure your name is printed and that you have signed the page)
- Increasingly folks are getting an "Application Deferred" notice and must upload an invitation letter

4 Submit

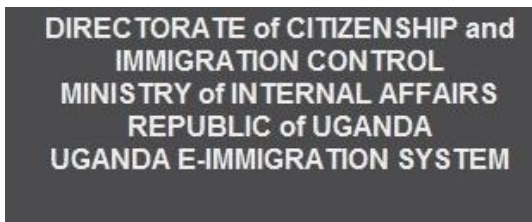
When form is complete, click submit and the block to the right will display. **Print page or COPY NUMBER as it is REQUIRED to check application status.** They provide <https://visas.immigration.go.ug/#/forgot> if number is lost, but this path has been problematic. **This and rejected international Credit Card charges cause more problems than all others combined.**

You will receive a confirmation email (example below) so make sure mail@immigration.go.ug is in your address book or check spam folder. Email confirms you are in the process and provides a link to check the status of your application and repeats the number above. **PRINT THIS EMAIL.** There is a **Cancel** option to clear application and start over. Just be aware, this cancels your whole application and you must then start from the very beginning. However, if you do not know the number above, you cannot reach the "Cancel" option once submitted.



Email you receive once you file your application and the fee is paid (see step 5 below)

Subject: Application Received
Date: 8/16/2019 10:37:38 A.M. CST
From: mail@immigration.go.ug
To: Johndoe@gmail.com



Payment received

Dear John Quincy Doe

The payment of 50.0 USD for your application Visa was successfully received in our system on the 03-01-2018.

Track the status of your application [here](#) using the following information:

Track the status of your application [here](#) using the following information:

- Application Id: 987654321
- Date of Birth: 29-04-1981
- Passport Number: 123456789

Thank you

Check application status at <https://visas.immigration.go.ug>. Once open, in the black title bar, select **Applications**, on drop down menu select **Manage Application**. When page opens, input your **Application ID**, (from above) **Passport #** and **date of birth** (DD/MM/YYYY). These numbers are in the *Application Received* email, sample to the left..

Then scroll to bottom, validate you are not robot, then select **CHECK APPLICATION STATUS**. When approved you will see the letter below. Print this as you **must** present at Passport Control at Entebbe Airport. **Airline may require you present this letter at check in as proof you have a Uganda visa or they may deny you boarding.** You can find your status this way much sooner than waiting to receive their email approval notice. I knew my status the next day.



DIRECTORATE of CITIZENSHIP and IMMIGRATION CONTROL
MINISTRY of INTERNAL AFFAIRS REPUBLIC of UGANDA
UGANDA E-IMMIGRATION SYSTEM



You are required to print and carry along this travel authorisation as you will be required to present it at the point of entry.

Visa

Uganda Ordinary/Tourist Visa (16 Day/s)

Application ID :	987654321
Surname	Doe
Given names	John
Date of Birth	04 Apr 1979
Passport Number	
Nationality	United States
Issuing Country	United States
Date of Expiry	31 June 2020
Fees	Not paid yet, applicant has to pay: 50.0USD



Please, be aware that with this approval letter you do not need to fill an arrival declaration card

Work Prohibited

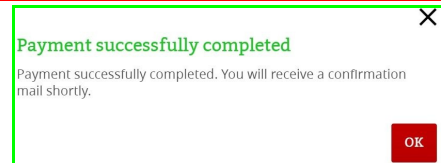
Uganda Immigration reserves the right of admission at the point of entry.

5 Payment \$50 via Credit Card
 Online payment required via **Master Card™ or Visa™ ONLY**. Process is straight forward as any online card payment. **HOWEVER → → →**

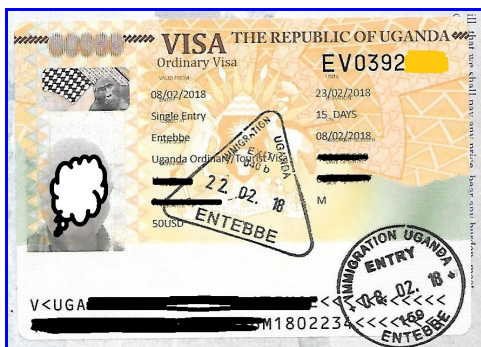
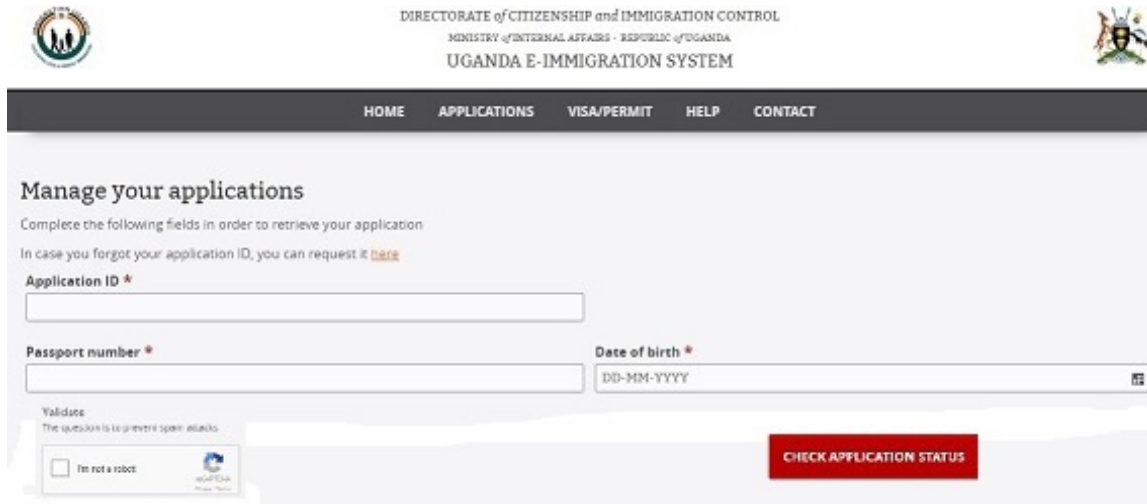
SUPER CRITICAL NOTE!!! Most need to notify their credit card company **IN ADVANCE**, stating you are preparing to use your card for an online purchase in Uganda East Africa. Ask them to please note this in your account and to approve the transaction. The charge will appear as: **UG IMMIGRATION FEES KAMPALA**. Due to fraud, many U.S. credit card companies automatically deny charges originating in Africa without prior notice. This, and failure to write down application ID # (step 4), are the two big problem creators in this process.

When you call your credit card company, you may also ask them to place in your record that you will be traveling internationally on certain dates. I always add a couple of days to the return date to allow for a possible airline delay.

When your successful payment is received, you will see the screen to the right. The total fee charged to your card will be \$51.50 as there is a an additional \$1.50 convenience fee.



Once process is complete, you can check application status at <https://visas.immigration.go.ug/> select **Applications**, then **Manage Applications**, screen below appears. Enter you ID # (from step 4), Passport # and DOB, check I'm not a robot and after a short wait, your approval progress will display. If your application is not yet approved, a screen acknowledging it is in process appears. It has a red square with **BACK** and a black square with **CANCEL**. **Do not click cancel as it cancels the entire application**. Just X out the page.



Sample Ugandan Entrance Visa

- Not certain if it is routine, but I received an email on expiration date informing me the visa had expired but the trip was over anyway.
- There is a "Cancel" button that clears your application to start over. If \$50 fee already paid, you lose it. Cancel when some glitch occurs and you cannot move forward or backwards.

Full page self-adhesive, with photograph, Circle stamp at Entrance, Triangle at Exit

6 Sample Upload Documents (make sure documents are flat when copied and no glare to obscure data)



Must have signature to be valid



Passport size photo

Note: the newest edition of the PHS Form 731 are printed landscape rather than portrait ➡
In either case, make sure all the relevant information is copied. **Must have printed name, signature, DOB and gender to be valid**

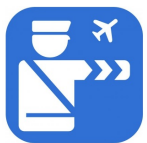
Date	Signature and professional status of vaccinator	Batch number of vaccine	Official stamp of receiving center
12 OCT 2016	Justin M Jones RN Carol County Health Department 7074 Highway 95 854-765-5555 Carol City, Florida 33456-1886	VF Vax Lot # UMSSA	OFFICIAL VACCINATION FLORIDA USA 5822

PHS 731, info circled in red required

Yellow Fever Note: Information on the CDC website <https://www.cdc.gov/yellowfever/ga/index.html> advises those 60 or older are at higher risk of adverse effects from this inoculation, especially if it has never been received before. Such persons should seek professional medical counsel. If it is recommended that you **not** receive it, you **must** have your health care professional provide you a specific personal written exemption, on signed, letterhead stationary to upload in this process **and** to present to a nurse upon arrival at Entebbe Airport. The letter simply needs to state that due to age or other medical issues (such as pregnancy), the Yellow Fever immunization is contraindicated. Keep this letter with your PHS 731. We are now being told that the effectiveness of the Yellow Fever immunization is now considered lifetime and no longer requires a 10 year booster and if you have an approved stamp, even older than 10 years in your PHS 731, you should be good to go. If pregnant and NOT showing, a letter from your OBGYN is necessary, if showing, that is proof enough.

It has only been in recent years they have had health screening upon arrival at Entebbe Airport. It began with the Ebola outbreak in West Africa in 2014. You had to complete a current health status questionnaire and have your temperature taken with a temporal thermometer. On my last trip, they were only checking the Yellow Fever record. Those who did not have evidence of the immunization or an exemption letter, had to receive it there from a nurse in order to be admitted to Uganda.

If you find info here that needs additional comment, correction or clarification, please email me at Bob@ugandamission.net Put Uganda Visa application in the subject line. And thanks to all of you who have helped improve this document!



The **Mobile Passport APP** speeds you through U.S. Customs and Border Protection when returning to the U.S. Download Mobile Passport in the APP Store, fill out your profile and answer CBP's questions – then go straight to the **"Mobile Passport Control"** express lane at the airport!

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